**MEETING REPORT**

**Team Name: Swiss Dental Care CEN**

**Date of Meeting: 12.03.2024**

**Start Time: 16:00 End Time: 17:30 Meeting Location: Brand Design Studio**

**Members Present: Ilir Gjylbegaj, Aron Subashi, Bled Ibrahimi, Amira Shehi**

**Members Absent: -**

**Topics Discussed:**

* **Introduction to the Swiss Dental Care website project.**
* **Discussion on the scope and objectives of the website.**
* **Initial brainstorming on design and functionality.**
* **Overview of project documentation needs.**

**Decisions Made:**

* **Agreed to create a comprehensive project plan and wireframes before starting development.**
* **Decided to research and finalize the technology stack and tools.**
* **Determined the need for a detailed requirements specification document.**

**Tasks Assigned:**

* **Ilir Gjylbegaj: Create detailed project documentation and requirements specification outline.**
* **Aron Subashi: Conduct market research to determine essential features for user engagement and satisfaction.**
* **Bled Ibrahimi: Draft initial wireframes and design layouts.**
* **Amira Shehi: Review compliance and security requirements for handling patient data.**

**Time, Place, and Agenda for Next Meeting:**

* **Time: 16:00**
* **Location: Brand Design Studio**

**Agenda for Next Meeting: Review market research findings and initial wireframes.**